

**KIT CARSON COUNTY COMMISSIONERS
MINUTES
FEBRUARY 17, 2021**

8:00 AM WORK SESSION
 9:55 AM COMMISSIONER MEETING TO CONVENE WITH PLEDGE OF ALLEGIANCE
 • REVIEW CONSENT AGENDA ITEMS: PAYABLES, MINUTES, SIDE ITEMS
 10:00 AM COLLIN KOOP GROUNDS AND BUILDINGS / FAIRGROUND UPDATE
 10:30 AM DHS FINANCIALS – TIFFANY AND MELISSA
 11:00 AM JEFF CURE – COUNTY ATTORNEY
 12:00 PM LUNCH
 1:00 PM KORENA LAUE – AMBULANCE D.H/ORANGE SHEETS
 1:30 PM DAWN JAMES – PH/WHITNEI WEBBER CONTRACT

AGENDA:

- Minutes – February 10, 2021
- Accounts Payable

NEW ITEMS:

PURCHASE ORDERS:

- PO#21-00128 Durham AG-Tech Grounds \$ 7,057.00 bleacher cat walk
- PO#21-00129 Belson Grounds \$49,888.00 bleachers

MONTHLY REPORTS:

- CAPP & CWCP
- Public Trustee
- *HUTF January Report*

OLD ITEMS:

PERSONNEL ITEMS:

FYI:

TABLED:

- Community Center MOU
- Northwest Kanas Ambulance License Renewal

ADDITIONAL ITEMS

- *Titles for Miscellaneous Auction*
- *eBodyGuard Pro – Sheriff Contract*

BOARD OF PUBLIC HEALTH:

- Whitnei Webber contract

BOARD OF HUMAN SERVICES:

The Board of County Commissioners meeting was called to order at 9:53 AM. The Pledge of Allegiance was recited. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Collin Koop, Paula Weeks, and Susan Corliss.

GROUND AND BUILDINGS CARPET PROJECTS

Collin Koop presented bids for the carpet projects in the Annex and Admin Office. The Annex carpet will be replaced in the hallways and lobby. He would like to paint these areas prior to replacing the carpet. The tile in the Public Health lab will be replaced as well. The Admin Office would be just carpeting.

Burlington Home Center	Carpet Tiles	Annex & Admin	\$12,551.47
Eastern Colorado Flooring	Carpet Tiles	Annex & Admin	\$11,345.96
Main St Home Furnishings	Carpet Tiles	Annex & Admin	\$14,914.00
Eastern Colorado Flooring	Installation carpet	Admin	\$ 2,368.50
Eastern Colorado Flooring	Installation carpet	Annex	\$ 5,004.00
Eastern Colorado Flooring	Installation tile	Annex – Lab	\$ 1,351.75

Cory Wall moved to accept the bids from Burlington Home Center for the carpet tiles and the installation bids from Eastern Colorado Flooring Outfitters LLC for carpet tiles in the Annex and Admin Office and the tile in Public Health lab, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Collin reported that the heating unit for the third floor and half of the Clerk's office on the second floor is not working. The technician found that one of the boards is fried due to a fan feeding back or malfunctioning.

The Board of County Commissioners' meeting recessed at 10:20 AM.

BOARD OF HUMAN SERVICES

Cory Wall moved to go into the Board of Human Services meeting at 10:23 AM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Tiffany Ramos, Melissa Ross, Paula Weeks, and Susan Corliss.

DHS MONTHLY FINANCIALS

Melissa Ross presented the December 2020 County Allocation Review and Tiffany Ramos presented CSAT Report for the Department of Human Services.

COUNTY ALLOCATIONS/MOE REPORT



CFMS SET OF BOOKS
Period: DEC-21 Currency: USD

CTV=063 (Kit Carson)

	ALLOCATION FY BUDGET BALANCES	FY ACTUAL EXPENDITURES	FY FUNDS AVAILABLE	ALLOCATION 1/S FY EXPEND. VARIANCE
TOTAL COLORADO WORKS ADMIN:	200,025.00	66,343.12	133,681.88	33.2%
NET COLORADO WORKS MOE:	35,200.00	12,842.27	22,357.73	36.5%
TOTAL COLORADO WORKS:	235,225.00	79,185.39	156,039.61	33.7%
CHILD CARE ALLOCATION:				
CHILD CARE DIRECT/MOE	12,212.00	1,363.55	10,848.45	11.2%
CHILD CARE ADMIN	119,224.00	12,792.49	106,431.51	n/m
TOTAL CHILD CARE:	131,436.00	14,156.04	117,279.96	10.8%
CHILD WELFARE ALLOCATION:				
CHILD WELFARE OOH	0.00	0.00	0.00	n/m
CHILD WELFARE 80/20 ADM	517,068.43	302,037.92	215,030.51	58.4%
CHILD WELFARE CASE SERV	0.00	0.00	0.00	n/m
CHILD WELFARE REL D/CARE	0.00	0.00	0.00	n/m
CHILD WELFARE SUBADOPT	0.00	0.00	0.00	n/m
TOTAL CHILD WELFARE 80/20 ALLOCATION	517,068.43	302,037.92	215,030.51	58.4%
CHILD WELFARE 100% ADMINISTRATION	48,364.26	33,020.65	15,343.61	68.3%
TOTAL 80/20 & 100% ADMIN	565,432.69	335,058.57	230,374.12	59.3%
CHILD WELFARE TRCCF ALLOCATION	0.00	0.00	0.00	0.0%
CHILD WELFARE CHRPF ALLOCATION	0.00	0.00	0.00	0.0%
CHILD WELFARE PRTF - FFS	23,293.92	0.00	23,293.92	0.0%
CHILD WELFARE - RTC PRIOR YR	0.00	0.00	0.00	0.0%
TOTAL CHILD WELFARE:	588,726.61	335,058.57	253,668.04	56.9%
TOTAL COUNTY ADMIN:	124,286.73	65,778.52	58,508.21	52.9%
TOTAL HCPF REGULAR ADMIN:	31,487.67	15,275.11	16,212.56	48.5%
TOTAL HCPF ENHANCED ADMIN:	57,968.26	56,022.36	1,945.90	96.6%
TOTAL ADULT PROTECTION:	41,553.00	10,295.62	31,257.38	24.8%
TOTAL ADULT PROTECTION CLIENT ASSIST:	2,000.00	263.44	1,736.56	13.2%
TOTAL EMPLOYMENT FIRST:	0.00	0.00	0.00	#DIV/0!
TOTAL LEAP OUTREACH:	994.00	667.30	326.70	67.1%
TOTAL LEAP OUTREACH INCENTIVE PILOT:	26,000.00	0.00	26,000.00	0.0%
CORE SERVICES ALLOCATION:				
CORE SERVICES MENTAL HEALTH 100%	0.00	8,736.95	8,736.95	n/m
CORE SERVICES ADAD 100%	0.00	2,130.00	2,130.00	n/m
CORE SERVICES SEA	1,672.86	0.00	1,672.86	0.0%
CORE SERVICES OTHER 100%	71,067.96	20,567.90	50,500.06	28.9%
CORE SERVICES 80/20	58,223.08	36,082.43	22,140.65	62.0%
TOTAL CORE SERVICES:	130,963.90	67,517.28	63,446.62	51.6%

EBT PAYMENTS FOR SELF SUFFICIENT PROGRAMS WITHIN THE DEPARTMENT
2020 EXPENDITURES

	COLO WORKS/TANF	CHILD CARE	CHILD WELFARE CASE SERVICES	CHILD WELFARE OUT OF HOME	CHILD WELFARE RELATED CHILD CARE	CHILD WELFARE SUBADOPT	CHILD WELFARE RELATIVE GUARDIAN	CORE MENTAL HEALTH	CORE SUBSTANCE ABUSE TREATMENT	CORE OTHER PREVENTION SERVICES
JANUARY	\$ 10,675.87	\$ 70.00	\$ -	\$ 3,999.60	\$ -	\$ 894.66	\$ 3,503.62	\$ 200.00	\$ 270.00	\$ 3,452.25
FEBRUARY	\$ 12,152.80	\$ 90.00	\$ -	\$ 2,254.32	\$ -	\$ 894.66	\$ 3,503.62	\$ 360.00	\$ 510.00	\$ 1,667.75
MARCH	\$ 13,791.25	\$ 75.00	\$ -	\$ 2,254.32	\$ -	\$ 894.66	\$ 3,503.62	\$ 360.00	\$ 420.00	\$ 1,959.00
APRIL	\$ 13,255.00	\$ 10.00	\$ -	\$ 4,608.64	\$ -	\$ 894.66	\$ 3,503.62	\$ -	\$ 360.00	\$ 2,667.75
MAY	\$ 12,245.00	\$ -	\$ -	\$ 5,199.48	\$ -	\$ 865.80	\$ 3,390.60	\$ 240.00	\$ 30.00	\$ 1,765.00
JUNE	\$ 11,956.91	\$ 1,329.32	\$ -	\$ 5,672.16	\$ -	\$ 894.66	\$ 3,503.62	\$ 120.00	\$ -	\$ 4,551.25
JULY	\$ 13,720.00	\$ 282.00	\$ -	\$ 7,835.60	\$ -	\$ 865.80	\$ 3,390.60	\$ 1,000.00	\$ 180.00	\$ 3,441.25
AUGUST	\$ 12,367.25	\$ 18.00	\$ -	\$ 5,536.37	\$ -	\$ 894.66	\$ 3,503.62	\$ 1,000.00	\$ 240.00	\$ 3,101.25
SEPTEMBER	\$ 12,966.00	\$ 154.00	\$ -	\$ 5,615.34	\$ -	\$ 894.66	\$ 3,503.62	\$ 3,101.25	\$ 510.00	\$ 3,581.25
OCTOBER	\$ 10,184.86	\$ 334.55	\$ -	\$ 5,624.90	\$ -	\$ 4,157.80	\$ 3,390.60	\$ 1,431.95	\$ 570.00	\$ 2,707.25
NOVEMBER	\$ 8,259.47	\$ (147.00)	\$ -	\$ 8,778.13	\$ -	\$ 1,018.66	\$ 3,503.62	\$ 903.75	\$ 600.00	\$ 2,965.15
DECEMBER	\$ 8,844.87	\$ 722.00	\$ -	\$ 9,587.36	\$ -	\$ 985.80	\$ 3,390.60	\$ 1,300.00	\$ 30.00	\$ 2,405.25
TOTAL	\$ 140,419.08	\$ 2,938.37	\$ -	\$ 66,666.22	\$ -	\$ 14,098.76	\$ 41,365.32	\$ 10,016.95	\$ 3,760.00	\$ 34,264.40

	LEAP	STATE AND BURIAL	STATE AND BURIAL	AND SSI HOME CARE	SSI HOME CARE	OAP BURIAL	OAP A	OAP B	FOOD STAMPS	STATE DIVERSION	TOTAL
JANUARY	\$ 8,452.51	\$ 2,696.00	\$ -	\$ -	\$ -	\$ -	\$ 2,678.00	\$ 1,807.00	\$ 73,700.73	\$ -	\$ 112,400.04
FEBRUARY	\$ 26,556.22	\$ 2,605.00	\$ -	\$ -	\$ -	\$ -	\$ 2,663.00	\$ 1,790.00	\$ 75,147.89	\$ -	\$ 130,165.26
MARCH	\$ 3,160.16	\$ 2,388.00	\$ -	\$ -	\$ -	\$ -	\$ 2,254.00	\$ 1,790.00	\$ 76,137.85	\$ -	\$ 108,704.60
APRIL	\$ 1,829.49	\$ 3,158.40	\$ 1,000.00	\$ -	\$ -	\$ 1,488.46	\$ 2,211.00	\$ 1,642.00	\$ 192,375.19	\$ -	\$ 228,934.21
MAY	\$ 3,841.65	\$ 2,822.00	\$ -	\$ -	\$ -	\$ -	\$ 2,249.00	\$ 821.00	\$ 139,022.23	\$ -	\$ 172,491.75
JUNE	\$ 44,999.01	\$ 5,178.00	\$ -	\$ -	\$ -	\$ -	\$ 3,785.00	\$ 1,258.87	\$ 149,618.18	\$ -	\$ 232,367.04
JULY	\$ 1,300.20	\$ 1,952.64	\$ -	\$ -	\$ -	\$ -	\$ 3,070.00	\$ 1,642.00	\$ 213,897.18	\$ -	\$ 252,377.27
AUGUST	\$ 22,948.97	\$ 1,737.00	\$ -	\$ -	\$ -	\$ -	\$ 2,701.60	\$ 2,754.32	\$ 174,513.42	\$ -	\$ 231,316.46
SEPTEMBER	\$ 150.00	\$ 1,946.74	\$ -	\$ -	\$ -	\$ -	\$ 2,637.73	\$ 1,642.00	\$ 162,943.37	\$ -	\$ 181,989.70
OCTOBER	\$ -	\$ 1,892.96	\$ -	\$ -	\$ -	\$ -	\$ 2,652.60	\$ 1,642.00	\$ 147,610.23	\$ -	\$ 184,938.31
NOVEMBER	\$ 6,565.79	\$ 1,476.00	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 2,690.56	\$ 1,684.90	\$ 145,179.28	\$ -	\$ 175,140.81
DECEMBER	\$ 7,437.69	\$ 1,744.00	\$ -	\$ -	\$ -	\$ -	\$ 2,725.00	\$ 76.00	\$ 135,892.24	\$ -	\$ 175,140.81
TOTAL	\$ 126,741.69	\$ 29,398.74	\$ 2,500.00	\$ -	\$ -	\$ 1,488.46	\$ 32,337.55	\$ 18,560.09	\$ 1,686,037.79	\$ -	\$ 2,210,571.42

Stan Hitchcock moved to adjourn the Board of Human Services meeting at 10:55 AM, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners reconvened at 11:00 AM.

COUNTY ATTORNEY

Jeff Cure and the Board of County Commissioners discussed the application process for Sheriff. The advertisement for the position with qualifications is currently running in all three newspapers and is posted on the county website. There will be additional items for those that will be interviewed. There is a call about the Bethune Tower contract on Monday.

The Board of County Commissioners recessed for lunch at 12:00 PM.

The Board of County Commissioners reconvened at 1:00 PM. Those present were Stan Hitchcock, Cory Wall, Dave Hornung, Korena Laue, Paula Weeks, and Susan Corliss.

KORENA LAUE – AMBULANCE D.H/ORANGE SHEETS

Korena Laue presented Orange Sheets for McKayla Vidmar and Shannen Finch.

Cory Wall moved to approve a New Hire – Orange Sheet for Shannen Finch for the Ambulance Reserves as an EMT Basic with Call Pay at 1.02 per hour, Run Pay per miles, Other Pay of Weekend/Holiday of \$50.00, Stand By Time at \$15.00, Games – High School Varsity at \$20.00, Jr. High, JV, and Youth at \$15.00 per game effective February 1, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Cory Wall moved to approve a New Hire – Orange Sheet for McKayla Vidmar for the Ambulance Reserves as an EMT Basic with Call Pay at 1.02 per hour, Run Pay per miles, Other Pay of Weekend/Holiday of \$50.00, Stand By Time at \$15.00, Games – High School Varsity at \$20.00, Jr. High, JV, and Youth at \$15.00 per game effective February 1, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

Korena updated the Board of County Commissioners that Robert Renfrew will be working full time at the Stratton Ambulance Building. There has been recent interest for new members of the ambulance reserves. Two registered nurses are interested in helping with ALS runs and transfers.

The Board of County Commissioners' meeting recessed at 1:34 PM.

BOARD OF PUBLIC HEALTH:

Cory Wall moved to go into the Board of Public Health meeting at 1:35 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung. Those present were Dawn James, Stan Hitchcock, Cory Wall, Dave Hornung, Dawn James, Paula Weeks, and Susan Corliss.

WHITNEI WEBBER – INDEPENDENT CONTRACT

Dawn James presented an agreement with Whitney Webber. The purpose of this agreement is for the contractor, Whitney Webber, to help transition in the Immunization Program, Title X Program, and Nurse Consultant as 'super user' for the CureMD Electronic Health Record to new users.

Cory Wall moved to sign and approve the agreement between Whitney Webber and Kit Carson County Department of Public Health and Environment at \$35.00 per hour but not to exceed 20 hours per month for all services beginning on March 1, 2021 through September 31, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

COVID IMMUNIZATIONS

Dawn gave an update on the immunizations and upcoming schedules. March 8th should be the next large increase of those that can schedule for immunization.

Cory Wall moved to adjourn the Board of Public Health meeting at 2:03 PM, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' meeting reconvened at 2:30 PM.

CONSENT AGENDA

The Board of County Commissioners reviewed the following items: Minutes and Accounts Payable.

Cory Wall moved to approve the minutes of February 10, 2021, and to pay \$45,566.53 for Accounts Payable, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

CORRESPONDENCE

The Board of County Commissioners received a thank you card from the Dean Wigton family.

PURCHASE ORDERS

Purchase Order #21-00128

Stan Hitchcock moved to approve the Purchase Order #21-00128 for the Grounds & Buildings to Durham Ag-Tech LLC Estimate #12418 & 12419 for bleacher catwalk totaling \$7,057.00, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

Purchase Order #21-00129

Cory Wall moved to approve the Purchase Order #21-00129 for the Grounds & Buildings to Belson Outdoors LLC Invoice #281193 for one 10 row elevated bleacher and three 5 row bleachers totaling \$49,888.00, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

CAPP & CWCP REPORT FOR JANUARY

Stan Hitchcock moved to approve January CAPP & CWCP Report as presented, seconded by Cory Wall. The motion carried by unanimous vote by Dave Hornung.

PUBLIC TRUSTEE – JANUARY REPORT

The Board of County Commissioners reviewed the January Public Trustee’s Report.

KIT CARSON COUNTY COLORADO
PUBLIC TRUSTEE FEES PAID TO PUBLIC TRUSTEE

Month Ending Jan. 31, 2020

<u>PUBLIC TRUSTEE FEES</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Foreclosures	\$150.00	0	\$0.00
PT Deeds	\$30.00	0	\$0.00
Withdrawals	\$35.00	0	\$0.00
Admin Withdrawals	\$50.00	0	\$0.00
Intent to Cure	\$35.00	0	\$0.00
Cure of Default	\$35.00	0	\$0.00
Intent to Redeem	\$50.00	0	\$0.00
Redemption	\$30.00	0	\$0.00
Releases of Deed of Trust	\$15.00	46	\$690.00
Total PT Fees for Jan. 31,2020			\$690.00

Cory Wall moved to approve the Public Trustee’s January Financials, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

JANUARY HUTF REPORT

The Board of County Commissioners reviewed the January HUTF report and money from the State providing the county with a total of \$204,695.66 for the month of January, which is a decrease of \$27,997.34 from January of 2020.

EBODYGUARD PRO

Under Sheriff Jon Cisneros presented a contract that would provide advance 911 features for sworn officers including personal body cam / personal evidence cam, integration with VoIP, hyper-accurate GPS location, audio recording / video recording, monthly metrics on local residents who've downloaded the app, and social media marketing awareness kit.

Cory Wall moved to sign the eBodyGuard Pro contract at \$15 per month per sworn officers for the trial period, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

TITLES FOR MISCELLANEOUS ACTION

1994 – Chevy Pickup (G&B)	1GCEK14K5RE227556	Title 26E097544
2001 – Ford SUV(Extension)	1FMFU18L21LB54031	Title 26E168823
2002 – Chevy SUV (Extension)	1GN3K13Z42J245565	Title 26E155786
1995 – Ford Pickup (G&B)	1FTEF14Y8SLA73323	Title 26E103417

Cory Wall moved to approve the signing of four Kit Carson County titles of vehicles that will be sold by the miscellaneous auction on February 20, 2021, seconded by Stan Hitchcock. The motion carried by unanimous vote by Dave Hornung.

The Board of County Commissioners' meeting adjourned at 2:45 PM.

Submitted by: Susan Corliss, County Clerk and Recorder



Dave Hornung, Chairman

2/24/2021

Date

Attest:



Susan Corliss, County Clerk and Recorder

